



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Commissioners
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish:

- All other decisions to be taken by the Mayor and/or Cabinet
- All other decisions to be taken at the Commissioners' Decision Making Meetings

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor, Cabinet or by the Commissioners individually or in formal meetings

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#). The Commissioners are Sir Ken Knight, Chris Allison, Max Caller and Alan Wood. They have been appointed by the Secretary of State for Communities and Local Government to carry out certain functions of the Council. Details are set out in Part One of the [Constitution](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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Title of Report	Whitechapel Delivery: Agreeing the way forward	Ward Bethnal Green; Spitalfields & Banglatown; St Dunstan's; Stepney Green; Whitechapel	Key Decision? Yes
Summary of Decision	To consider the delivery structure for Whitechapel Delivery including governance arrangements, Delivery team structure and budget requirements.		

Decision maker Date of decision	Cabinet Not before 06/10/15
Community Plan Theme	A Great Place to Live
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation is taking place with all corporate DMT's, with CMT (at the meeting on 24th March 2015) and with key partners including the GLA, TfL, Barts Health NHS Trust, Queen Mary University London and key landowners.</p> <p>Initial consultation was undertaken with all key stakeholders in the Whitechapel Delivery regeneration programme. These stakeholders include GLA, TfL and major landowners. The Whitechapel Strategic Partnership has considered the proposed delivery structure. Consultation has also taken place during DMT/CMT meetings.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Impact Assessment was undertaken on the Whitechapel Vision Masterplan. It is proposed that agreement of the delivery structure for the delivery of the Vision would not require an EqIA, but that an EqIA should be undertaken in preparing the Delivery Plan for the Whitechapel Delivery programme.
Contact details for comments or additional information	Owen Whalley Head of Planning and Building Control owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	Whitechapel Vision Masterplan SPD (approved by the Council in December 2013)
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan November 2016

Title of Report	Addendum to 2 Conservation Area Character Appraisals (Driffield Road and Medway)	Ward All Wards	Key Decision? Yes
Summary of Decision	This report follows from the Overview and Scrutiny Challenge Session on Planning in Conservation Areas: The implications of Conservation Areas on the extension of family homes which went to Overview and Scrutiny Committee (OSC) in January 2015. Six recommendations were identified and agreed by the Cabinet on the 8th April 2015. This report presents progress made with regard to recommendation 3 which was to individually refresh the Conservation Area Character Appraisal and Management Plans for eight Conservation Areas with family dwelling houses where householders submit the most planning applications.		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	Owen Whalley Head of Planning and Building Control owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Boishakhi Mela delivery	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the recommendations contained within the report.		

Decision maker Date of decision	Mayor Not before 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Culture
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation took place as part of the licencing process for Weavers Fields 2016. There was also a public consultation held at Oxford House before the event took place.</p> <p>The planning of the event involves several multi agency meetings involving the police, environmental health, trading standards, THEOs, corporate Health and Safety.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes
Contact details for comments or additional information	Chief Executive
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Housing Acquisitions for Temporary Accommodation	Ward All Wards	Key Decision? Yes
Summary of Decision	This report proposes acquiring residential properties to fulfil the Council's statutory duty to provide temporary accommodation to homeless households.		

Decision maker Date of decision	Cabinet Not before 06/12/16
Community Plan Theme	One Tower Hamlets
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	None needed at this stage
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Corporate Director, Development & Renewal
What supporting documents or other information will be available?	None at this stage
Is there an intention to consider this report in private session and if so why?	Fully Exempt (the whole report will be exempt) Yes, the detailed business case will be commercially sensitive

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Title of Report	Establishing Housing Delivery Vehicles	Ward All Wards	Key Decision? Yes
Summary of Decision	This report proposes establishing bespoke housing delivery vehicles to expand the Council's range of interventions in the housing market and provide a range of new homes to meet the needs of the rapidly growing local population.		

Decision maker Date of decision	Cabinet Not before 06/12/16
Community Plan Theme	One Tower Hamlets
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	None needed at this stage
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Corporate Director, Development & Renewal
What supporting documents or other information will be available?	None needed at this stage
Is there an intention to consider this report in private session and if so why?	Fully Exempt (the whole report will be exempt) Yes, the detailed business case will be commercially sensitive

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Title of Report	Commercial Events in Parks	Ward All Wards	Key Decision? Yes
Summary of Decision	This report sets out current management arrangements for the Victoria Park Commercial Event Concession contract and how these arrangements link into and support the council's Medium Term Financial Strategy (MTFS). Furthermore, it identifies additional management and Executive oversight measures introduced to further mitigate impacts on local residents for the 2016 event season.		

Decision maker Date of decision	Cabinet Not before 01/11/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Culture
Who will be consulted before decision is made and how will this consultation take place	N/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An EqIA has been completed
Contact details for comments or additional information	Chief Executive
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Details of individual contract values are commercially sensitive

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Title of Report	Homelessness Scrutiny Challenge Session Action Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	This report is in response to the recommendations of the Homelessness Scrutiny Challenge Session Report that was considered by the Overview and Scrutiny Committee on 7 th June, 2016.		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Deputy Mayor and Cabinet Member for Housing Management and Performance
Who will be consulted before decision is made and how will this consultation take place	N/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The recommendations are neutral and therefore EA is not required, and are likely to benefit all equalities group.
Contact details for comments or additional information	Corporate Director, Development & Renewal, Corporate Director, Law, Probity and Governance
What supporting documents or other information will be available?	N/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Charging for Adult Community Social care and Deferred payments	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree on the implementation the charging policy and to exercise discretion in determining how much service users will be asked to contribute to their care costs.		

Decision maker Date of decision	Cabinet Not before 06/12/16
Community Plan Theme	One Tower Hamlets
Cabinet Member	Cabinet Member for Health and Adult Services
Who will be consulted before decision is made and how will this consultation take place	tbc
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	tbc
Contact details for comments or additional information	Luke Addams (Service Head Adult Social Care) luke.addams@towerhamlets.gov.uk
What supporting documents or other information will be available?	tbc
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan November 2016

Title of Report	LIP Delivery Plan Update	Ward All Wards	Key Decision? Yes
Summary of Decision	MAB to review schemes put forward for funding allocation from TfL for Delivery Plan 2017/18. These will then form the basis of the CLC Capital Programme report for adoption of capital estimates.		

Decision maker Date of decision	Cabinet Not before 07/03/17
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Environment
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	Margaret Cooper, Roy Ormsby (Section Head Transport & Highways, Public Realm, Communities Localities & Culture) margaret.cooper@towerhamlets.gov.uk, (Service Head, Public Realm, Communities Localities and Culture) roy.ormsby@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan November 2016

Title of Report	The Development of a London Regional Adoption Agency	Ward All Wards	Key Decision? Yes
Summary of Decision	In principle agreement for the borough to work with other boroughs to develop a London regional adoption agency		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Children's Services
Who will be consulted before decision is made and how will this consultation take place	There have been a number of detailed stakeholder engagement events and workshops. Details of the consultation undertaken will be outlined in the main body of the report and appendix 5
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Corporate Director, Children's Services
What supporting documents or other information will be available?	No
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan November 2016

Title of Report	The Infrastructure Delivery Framework: Neighbourhood Portion of CIL	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of the Council's approach to administering the CIL Neighbourhood Portion.		

Decision maker Date of decision	Cabinet Not before 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	No formal consultation is required.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Matthew Pullen Infrastructure Planning Team Leader Matthew.Pullen@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	The Infrastructure Delivery Framework: Projects approved under delegated authority at the Infrastructure Delivery Steering Group of the 5th October 2016.	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>No decisions necessarily required. This report will inform MAB/the IDB of decisions made under delegated authority in respect of the following projects:</p> <ul style="list-style-type: none"> • Langdon Park BMX Bike Track • Stepney City Farm Water Efficiency Project • Langdon Park DLR • Millennium Quarter D7 Bus Service Enhancements • Tree Planting Various Parks and Higwys Sites within the Isle of Dogs <p>The Mayor will be asked if he would like to ‘call-in’ any of the decisions made.</p> <p>In addition, this report will seek to ensure several ‘Recorded Corporate Directors Action’ forms are completed as part of the IDF process.</p>		

Decision maker Date of decision	Cabinet Not before 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	No formal consultation is required.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Matthew Pullen Infrastructure Planning Team Leader Matthew.Pullen@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Revised Character Appraisals and Management Guidelines for Driffield Road and Medway Conservation Areas	Ward Bow East	Key Decision? Yes
Summary of Decision	Revised Character Appraisals and Management Plans for Driffield Road and Medway Conservation Areas		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	The proposals in the form of revised Character Appraisals and Management Guidelines for Driffield Road and Medway Conservation Areas were the subject of public consultation from 25 th July 2016 to 11 th September 2016. As part of the public consultation, views from National and regional stakeholders including Historic England, the Victorian Society, SPAB and the Georgian Group was sought.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Aman Dalvi (Corporate Director, Development & Renewal) aman.dalvi@towerhamlets.gov.uk
What supporting documents or other information will be available?	Equality Impact Assessment Screening
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan November 2016

Title of Report	Children & Young People's Mental Health Services, Scrutiny Challenge Session Report and Action Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	This report outlines the recommendations of the Health Scrutiny Sub-Committee Challenge Session on Children & Young People's Mental Health Services, and the 'Action Plan' for implementation.		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Cabinet Member for Health and Adult Services
Who will be consulted before decision is made and how will this consultation take place	LPG Directorate Management Team, Children's Directorate Management team and the Corporate Management Team will be consulted before a decision is made. Plus the East London Foundation Trust and Tower Hamlets Clinical Commissioning group have also been consulted.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No protected equalities characteristics are disproportionately affected by the report's recommendations.
Contact details for comments or additional information	Graham White (Interim Service Head, Legal Services, Law, Probity and Governance) graham.white@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Annual Procurement Report	Ward All Wards	Key Decision? No
Summary of Decision	<ol style="list-style-type: none"> 1. Review and note the annual procurement expenditure analysis; 2. Note the achievements against the Procurement Policy Imperatives and Best Value Improvement Plan; and 3. Note the Authority's position on central records of all supplies, services and works contracts and progress made in improving third party expenditure under management. 		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	One Tower Hamlets
Cabinet Member	Cabinet Member for Resources
Who will be consulted before decision is made and how will this consultation take place	Directorates have been consulted through representation at Competition Board and CMT.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/a
Contact details for comments or additional information	Corporate Director, Resources
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Publish area profiles demonstrating commercial concentrations as destinations and proposal for choice of pilot Town centre(s) project	Ward All Wards	Key Decision? Yes
Summary of Decision	This report seeks agreement to producing area profiles for each District Centre in the Borough that will improve the understanding of the current performance of our Town Centres. It also seeks approval of the District Centres to be included in a pilot programme of activity that will test out 'what works' and meets the Council's aspirations of creating successful and vibrant Town Centres.		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	Consultation has been undertaken with key stakeholders within the Council (Market Services, Enforcement, Parking Services, Public Health) and with some external partners including Roman Road Trust and Bethnal Green Business Forum.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Impact Assessment will be carried out at a later stage.
Contact details for comments or additional information	Melanie Aust (Business, Enterprise, High streets & Town Centres Manager) melanie.aust@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Engagement and Governance relating to the CIL Neighbourhood Portion	Ward All Wards	Key Decision? Yes
Summary of Decision	This report deals with the process associated with allocating planning contributions to deliver infrastructure. This process will ensure that infrastructure is delivered to help achieve these objectives. It is intended that all of the infrastructure projects that will be funded through the process set out in this report will reduce inequality and foster cohesion in the borough.		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Strategic Development
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	Owen Whalley Head of Planning and Building Control owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Tower Hamlets Homes Agreement Extension	Ward All Wards	Key Decision? Yes
Summary of Decision	To extend the Council's Management Agreement with Tower Hamlets Homes for two further years to July 2020		

Decision maker Date of decision	Cabinet 06/12/16
Community Plan Theme	A Great Place to Live
Cabinet Member	Deputy Mayor and Cabinet Member for Housing Management and Performance
Who will be consulted before decision is made and how will this consultation take place	<p>In October 2016, the Mayor sent out a letter to all residents informing them that he was minded to extend the council's Management Agreement with THH for two further years to July 2020. The residents were also informed that the Mayor was always interested to hear their views on THH and the service it provides.</p> <p>In addition, officers conducted three focus group sessions on the 3rd, 4th, and 5th of October 2016 to discuss the proposal to extend the MA. The three focus groups comprised of one session with leaseholders, and two sessions with tenants. Residents were asked to give their priorities on areas they wished THH to focus on during the remaining term of the MA. Results of the focus group sessions and residents' priorities are respectively included in, and appended to the Cabinet report seeking the extension of the Management Agreement of the Council with THH.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Mark Baigent (Interim Head of Strategy, Regeneration, Sustainability and Housing Options) mark.baigent@towerhamlets.gov.uk
What supporting documents or other information will be available?	Mayor's letter to residents – October 2016
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

